

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

LAW DEPARTMENT – Expenditure incurred on outsourcing of one (1) Typist (Telugu) through a registered man power supplying agency – Sanction of **Rs.19,154/-** (Rupees Nineteen thousand one hundred and fifty four only) to M/s. Signy Management Services Private Limited, Hyderabad for the period from 01/07/2014 to 20/08/2014 - Orders – Issued.

LAW (E.I) DEPARTMENT

G.O.RT.No. 829

Dated: 26-08-2014.

Read the following:-

1. G.O.RT.No.4271, Finance (SMPC) Department, dated:10.10.2008.
2. G.O.Ms.No.3, Finance (SMPC) Department, dated:12-01-2011.
3. G.O.Rt.No.783, Law (E.1) Department, dated 07.07.2014.
4. G.O.Ms.No.146, Finance (HR.I) Department, dated 27.06.2014.
5. Agreement dated: 20-08-2014, between the Governor of Andhra Pradesh Rep. by “Joint Secretary to Government Law (E-OP) Department” and M/s. Signy Management Services Private Limited, Hyderabad.
6. O.O.Rt.No. 24, Law (E.I) Dept., dated 20-08-2014
7. From M/s. Signy Consultancy Services, Hyderabad, Letter Dated: 22-08-2014, Bill.No.19, with advance stamped Receipt for Rs.19,154/- for the period of 01-07-2014 to 20-08-2014.

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O R D E R:-

It is submitted that in the reference 3<sup>rd</sup> read, sanction was accorded for payment of an amount of **Rs.11,255/-** (Rupees Eleven thousand two hundred fifty five) towards remuneration of 5% Agency Commission and other statutory payments for the period from 02.06.2014 to 30.06.2014 to M/s. Signy Management Services Pvt. Ltd., for sponsoring one (1) Typist to Law Department on outsourcing basis.

2. In the reference 4<sup>th</sup> cited, the Finance (HR.I) Dept., has agreed to continuance of the services of four (4) Data Entry Operators, one (1) Typist (Telugu), four(4) Office Subordinates and one (1) Driver to Law Department for a further period of six (6) months w.e.f.01.07.2014 to 31.12.2014.

3. In the reference 6<sup>th</sup> cited, the contract period for outsourcing the services of four (4) Data Entry Operators, one (1) Typist (Telugu), four(4) Office Subordinates and one (1) Driver to Law Department for a further period of six (6) months w.e.f.01.07.2014 to 31.12.2014 through M/s. Signy Management Services Pvt. Ltd., Hyderabad as per the existing orders and guidelines issued by the A. P. State Government.

4. In the reference 7<sup>th</sup> cited, M/s. Signy Management Services Private Limited, Hyderabad has submitted a bill along with Advanced Stamp Receipt for **Rs.19,154/-** (Rupees Nineteen thousand one hundred and fifty four only) towards remuneration, 5 % Agency Commission and other statutory payments during the period from 01.07.2014 to 20.08.2014 for sponsoring one (1) Typist (Telugu).

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5. After careful examination, sanction is hereby accorded for payment of an amount of **Rs.19,154/-** (Rupees Nineteen thousand one hundred and fifty four only) to M/s. Signy Management Services Private Limited, Hyderabad towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the period from 01.07.2014 to 20.08.2014 for sponsoring one (1) Typist (Telugu) to Law Department on outsourcing basis as per the details shown below:-

Bill No. & Date	Total	Amount	Period/Classification
Bill No.19, Dt:22.08.2014	For one (1) Typist (Telugu) (51 days)	13819/-	From 01-07- 2014 to 20-08-2014 (51) days i.e., (1) Typist (Telugu)
	(-)	1658/-	12% on remuneration towards Employees Contribution to Provident Fund
	(-)	242/-	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	Sub-Total (A)	Rs.11,919/-	
	(+)	1658/-	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	1881/-	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	242/-	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	656/-	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	(+)	691/-	5% on remuneration towards Agency Commission
	Sub-Total (B)	<b>17,047/-</b>	
	(+)	2107/-	12.36% on Total Bill (12% Service Tax and 0.36% on Service Tax towards Education cess)
	Grand Total	<b>Rs.19,154/-</b>	

**(Rupees Nineteen thousand one hundred and fifty four only)**

6. The expenditure sanctioned in Para (5) above shall be debited to "2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other contractual services".

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7. Law Claims Department are requested to draw an amount of **Rs.19,154/-** (Rupees Nineteen thousand one hundred and fifty four only) sanctioned at para (5) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad State Bank of Hyderabad, Branch – Nallakunta, A/c.No.**62097661025**, IFSC Code – **SBHY0020083**.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of **Rs.11,919/-** (Rupees Eleven thousand nine hundred and nineteen only) each (excluding E.P.F., E.S.I. towards employee's contribution and Professional Tax) to K.V.K.V.Prasad, Typist (Telugu) Law Department towards remuneration for the period from 01.07.2014 to 20.08.2014 and produce a certificate regarding proper remittance of E.P.F., E.S.I contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**T. NARAYANA REDDY,  
SECRETARY TO GOVERNMENT (I/c.),  
LAW DEPARTMENT**

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
Opp. to Shankarmatt, Nallakunta, HYDERABAD- 500 044.  
Copy to: The Dy.P.A.O., Secretariat Branch, Hyderabad.  
,, : Law (Claims) Department.  
,, : S/f and S/c.

// Forwarded :: By Order //

SECTION OFFICER